



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>RAJAH SERFOJI GOVERNMENT COLLEGE (AUTONOMOUS)</b>
• Name of the Head of the institution	<b>Dr.D.Rosi</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone No. of the Principal	<b>04362226417</b>	
• Alternate phone No.	<b>04362228102</b>	
• Mobile No. (Principal)	<b>9486606375</b>	
• Registered e-mail ID (Principal)	<b>tnjrsgc@yahoo.com</b>	
• Address	<b>Rajah Serfoji Government College (Autonomous), Near New Bus Station, Thanjavur-5</b>	
• City/Town	<b>Thanjavur</b>	
• State/UT	<b>Tamilnadu</b>	
• Pin Code	<b>613005</b>	
<b>2.Institutional status</b>		
• Autonomous Status (Provide the date of conferment of Autonomy)	<b>11/09/2004</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	

• Financial Status	UGC 2f and 12(B)						
• Name of the IQAC Co-ordinator/Director	Dr.L.Rajesh						
• Phone No.	04362228102						
• Mobile No:	9786718777						
• IQAC e-mail ID	iqac@rsgc.ac.in						
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.rsgc.ac.in/Documents/AQAR/AQAR-20-21.pdf">https://www.rsgc.ac.in/Documents/AQAR/AQAR-20-21.pdf</a>						
4.Was the Academic Calendar prepared for that year?	Yes						
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.rsgc.ac.in/Documents/Calendar/Academic_Calendar_2021-2022.pdf">https://www.rsgc.ac.in/Documents/Calendar/Academic_Calendar_2021-2022.pdf</a>						
<b>5.Accreditation Details</b>							
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to		
Cycle 1	Three Star	65-70	2000	17/04/2000	16/04/2005		
Cycle 2	B++	80.30	2007	31/03/2007	30/03/2012		
Cycle 3	A	3.17	2016	19/02/2016	18/02/2021		
<b>6.Date of Establishment of IQAC</b>			24/07/2008				
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>							
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount			
Nil	Nil	Nil	Nil	Nil			
<b>8.Provide details regarding the composition of the IQAC:</b>							
• Upload the latest notification regarding the composition of the IQAC by the HEI			<a href="#">View File</a>				

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"><li>• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li></ul>	Yes	
<ul style="list-style-type: none"><li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li></ul>	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"><li>• If yes, mention the amount</li></ul>		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
All the faculty members Utilized online platform for teaching -learning process and evaluation processes using Google class room, Google meet, Zoom, e- resource portal of RSGC etc. Blended learning was implemented. All the faculty members are involving in the evaluation process through online.		
Internal and External Audit were conducted. Based the on the feedback, quality enhancement protocols have been implemented. Induction programme for newly admitted UG students and PG students was conducted in the auditorium. Professors from various department addressed the fresher's and students were introduced about the college, its teaching -learning process, infrastructure, basic amenities, different cells etc.		
Faculty members have published more number of papers in web of science/ Scopus/ UGC CARE listed journals.Illicit Alcohol Awareness Programme was conducted on 12.10.2021. The IQAC initiated steps to conduct a Library Management System Awareness programme for the faculty members. The awareness programme was conducted on 29.10.2021.		
Number of programmes like Quiz, webinar have been conducted through online mode.Number of class room has been constructed by the grants received from State government, RUSA and the funds generated by the college.		
National Seminar in collaboration with Swachh Bharat on Improved Rural Women Health: Challenges and achievements was conducted on		

24.02.2022 to 25.02.2022. Student support programme was reviewed. Job fair were conducted in the campus. Seminar on CURRICULUM ENRICHMENT FOR QUALITY ENHANCEMENT was conducted on 17.05.2022

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
Utilizing online platform for teaching -learning process and Evaluation processes.	All the faculty members Utilized online platform for teaching -learning process and evaluation processes using Google class room, Google meet, Zoom, e-resource portal of RSGC etc. Blended learning was implemented. All the faculty members are involving in the evaluation process through online.
Collecting the academic/ non academic data from the departments.	The academic/ non academic data were collected from the departments.
Quality checking at various levels and implementation of quality enhancement protocols.	Internal and External Audit were conducted. Based the on the feedback, quality enhancement protocols have been implemented.
Conducting webinar on COVID-19 pre & post pandemic lifesaving awareness programme	Based on the Guidelines for webinars, number of webinars were conducted in the college on COVID-19
Conducting the freshers' Introduction programme.	Induction programme for newly admitted UG students and PG students was conducted in the auditorium. Professors from various department addressed the fresher's and students were introduced about the college, its teaching -learning process, infrastructure, basic amenities, different cells etc.
To encourage the faculty members who contribute towards	Faculty members have published more number of papers in web of

publication in web of science/ Scopus/ UGC CARE	science/ Scopus/ UGC CARE listed journals.
Plantation of Herbal Trees in the College Premises	Herbal Trees were planted in the College Premises on 23.7.2021
Conducting Illicit Alcohol Awareness Programme to the students.	Illicit Alcohol Awareness Programme was conducted on 12.10.2021.
To conduct a National Conference on Malaria and Blood Pressure	National Conference on Malaria and Blood Pressure was conducted on 28.10.2021
Conducting Library Management System Awareness programme for the faculty members.	The IQAC initiated steps to conduct a Library Management System Awareness programme for the faculty members. The awareness programme was conducted on 29.10.2021.
NIRF Ranking (2020) Analysis	Steps have been taken to improve the NIRF ranking.
Conducting World AIDS Day Awareness Programme	World AIDS Day Awareness Programme was conducted on 01.12.2021
Conduct of meeting of Various cells and initiation of various programme through online mode	Number of programmes like Quiz, webinar have been conducted through online mode.
Conducting corona test in college campus	Corona test were conducted in the campus. YRC,NCC and NSS students involved in the programme.
World Mother Language Day celebration	World Mother Language Day celebration was celebrated on 21.02.2022
Augmentation of Academic Infrastructure like class rooms, seminar Halls room etc.	Number of class room has been constructed by the grants received from State government, RUSA and the funds generated by the college.
Conduct Blood Donation Camp in the campus	Many Blood Donation Camps were conducted in the campus.

Involving students in the Career Counselling Programme	Students involved in the Career Counselling Programmes conducted in the campus on 02.03.2022				
To conduct College Campus Cleaning programme	The campus cleaning programme was conducted in collaboration with Alumni association of Rajah Serfoji Government college.				
Conducting National Seminar in collaboration with Swachh Bharat on Improved Rural Women Health: Challenges and achievements.	National Seminar in collaboration with Swachh Bharat on Improved Rural Women Health: Challenges and achievements was conducted on 24.02.2022 to 25.02.2022				
Safety and Savings Awareness Programme	Safety and Savings Awareness Programme was conducted on 13.05.2022				
Review of student support programmes and Placement of students	Student support programme was reviewed. Job fair were conducted in the campus. Students of Rajah serfoji government college got benefited.				
Conducting Seminar on CURRICULUM ENRICHMENT FOR QUALITY ENHANCEMENT	Seminar on CURRICULUM ENRICHMENT FOR QUALITY ENHANCEMENT was conducted on 17.05.2022				
AQAR submission	AQAR was submitted for the academic year 2020-2021				
<b>13.Was the AQAR placed before the statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <tr> <td>Name of the statutory body</td><td>Date of meeting(s)</td></tr> <tr> <td>Governing body</td><td>19/03/2022</td></tr> </table>		Name of the statutory body	Date of meeting(s)	Governing body	19/03/2022
Name of the statutory body	Date of meeting(s)				
Governing body	19/03/2022				
<b>14.Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Year</li> </ul>					

Year	Date of Submission
2022	26/02/2022

### 15. Multidisciplinary / interdisciplinary

Rajah Serfoji Government college offers flexible and innovative curricula that includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education. The faculty members are encouraged to engage themselves in more multidisciplinary research endeavours to find solutions to society's most pressing issues and challenges. The following non major elective courses are offered from 2018-19, the students can select a course which they are interested.

Graph Theory

Mathematics for Chemists

Bio Statistics

Statistical Data Analysis

Domestic Electrical Appliances

Bioinstrumentation

Fundamentals of Information Technology

Web design using HTML

Soil Science

Industrial Chemistry

Health Science and Health Education

Nutrition and Health Education

Pharmaceutical Biotechnology

Health Education

Commercial Zoology

Public Health and Hygiene

Economic reforms in India

Principles of Insurance

Fundamentals of Financial Market

Customer Relationship Management

Advertising and Sales Promotion

Marketing Management

### 16. Academic bank of credits (ABC):

The faculty members of Rajah serfoji Government college are encouraged to design their own curricular and pedagogical approaches within the approved framework, including textbook, reading material

selections, assignments, and assessments etc..Accumulation of more Credits through extra Credit Courses and Transfer of credits from SWAYAM/ NPTEL/ Insurance Institute of India are all allowed and due entries for the same are made in the Grade Sheets.

#### **17.Skill development:**

Soft skill development programme is a programme for overall development of the students, creating skills necessary for enhancing employability as well as entrepreneurial abilities of students. The programme covers lectures , work-shops and demonstrations by experts. Therefore, well known personalities from various fields are invited to share their experiences and success stories. This motivates students for their overall development. Hence, every year college organizes seminars/workshops on soft skills development for the Third Year Students of Arts, Science and Commerce in collaboration with Tamil nadu state council of higher education.A course on soft skill development has been introduced in the fifth semester. The Soft Skill Development Programme covers the following aspects:

Personality Development/ Soft Skill Development

Interview skills and techniques.

Stress management.

Meditation

Goal setting and time Management.

Leadership Development.

Communication skills.

Presentation skills.

Computer Awareness.

Creative Thinking.

Physical fitness

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Rajah Serfoji governmetn college is offering most of the courses in Tamil and English.Importance has been given to integrate the Indian Knowledge system into the curriculum.The faculty members are encouraged to provide the classroom delivery in bilingual mode (English and Tamil) and they are permitted and encouraged to attend multidisplinary and interdisplinary Refresher Courses.

B.sc Chemistry, Mathematics, Physics, Zoology and B.A., Economics courses are taught in Tamil and English languages. B.lit (Tamil) and M.A., (Tamil literature) are offered to preserve and promote the following:

i. Tamil language



- ii. Ancient traditional knowledge of Tamil
- iii. Tamil Arts
- iv. Tamil Culture and traditions.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Rajah Serfoji Government college has taken initiatives to transform its curriculum towards Outcome based Education (OBE). Outcome based education system has been implemented with the following features:

- ? Development of curriculum framework that outlines specific and measurable outcomes.
- ? Instructional Methodology to ensure delivery for specified outcomes.
- ? Standards-based assessments that determines whether students have achieved the stated standard.

Rajah Serfoji Government college, for award of its degree and for purpose of evaluating outcome attainment ensures that defined COs, POs and PSOs are attained and question papers/ assignments are specifically planned in accordance with CO. Direct and Indirect Methods are used for the assessment of the attainment of CO, PO. The syllabi of all Programs includes Program Outcomes (POs), Program Specific Outcomes (PSOs), course objectives, content, course outcomes, text books and references, lecture outlines, etc. The Program Outcomes (POs), Program Specific Outcomes (POs) and Course Outcomes (COs) of all Programs and courses have been prepared in alignment with college vision, mission and the learning requirements of the students.

#### **20.Distance education/online education:**

1. All the examinations, including the internal tests, are conducted online only, right from April 2020.
2. All the classes in the first semester of the Academic year 2020-21 were taken online through the official g-suite IDs.
3. An e-learning resources portal was launched by the CoE office through which the study materials are uploaded to the e-learning portal of our website from May 2020, for the flexible access of our students.
4. The students are allowed to learn, accessing the uploaded study materials in the elearning portal of our college, even if they are not able to attend the online classes. So, all the students were allowed to write the semester examinations in April 2020, November 2020 and April 2021, irrespective of their attendance percentage in

the concerned semester.

5. No condonation amount was collected from the Students for the lack of attendance in April 2020, November 2020 and April 2021 exams.

6. No student was debarred from writing the semester examinations in November 2020 and April 2021 for not paying the semester exam fees in time.

7. Similarly, No late fee was collected for not paying the semester exam fees for the semester examinations in November 2020 and April 2021.

8. Students were encouraged to access the students' portal to apply for examinations, to know the result and to print the provisional mark statement on the day of result itself.

## Extended Profile

### 1.Programme

1.1 55

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1 4155

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 1385

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 3929

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of courses in all programmes during the year:	<b>1010</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2 Number of full-time teachers during the year:	<b>179</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3 Number of sanctioned posts for the year:	<b>191</b>
<b>4.Institution</b>	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	<b>1538</b>
4.2 Total number of Classrooms and Seminar halls	<b>93</b>
4.3 Total number of computers on campus for academic purposes	<b>194</b>
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	<b>524.5</b>
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	

**1.1 - Curriculum Design and Development**

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

All the courses in the entire programme offered by Rajah Serfoji Government College are developed having relevance to local, national and global developmental needs. Every department of study which offers programmes has a Board of Studies (BoS) comprising the faculty and external subject experts who after deliberations approve the syllabus of the course. Every programme presents programme outcomes, programme specific outcomes, and carries course outcomes of each course. Additionally, each course/subject of any programme carries course objective that unfolds the learning outcome for that course. The local needs can be understood at two levels: 1) geographical, for example, city/town surrounding, and 2) language. Since Rajah Serfoji Government college is an autonomous college and offers its programmes in Tamil and English language, the first task to address was to develop the course/subject material of all the courses in Tamil and English, which has relevance to the local, the national and global developmental needs. Rajah Serfoji Government college has adopted Choice Based Credit System to all its programmes. Rajah Serfoji Government College has been using feedback of students and the programme outcomes for any level of programme carry components from contribution to the existing body of knowledge to the acquisition of general graduate skills.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="https://www.rsgc.ac.in/Academics/Outcome.html">https://www.rsgc.ac.in/Academics/Outcome.html</a> <a href="#">1</a>

**1.1.2 - Number of Programmes where syllabus revision was carried out during the year**

Nil

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

493

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

36

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Rajah Serfoji Government college integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of our curriculum. Three days Induction programme related to values and ethics is an integral part of the curriculum of the first year. The compulsory course "Value Education" and "Environmental studies" for first year & "Soft Skill development", "Constitution of India" and "Gender Studies" for the final year are important part of Curriculum. Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying these courses. These subjects provide free environment for inculcating values and developing ethical competence among the students. It is in response to a long-felt and urgent need to integrate value education with decision making skills in their personal, social and professional life. College celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher's day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students. The college has Women Grievance Cell and Grievance Redressal Cell to provide counselling to students, promote gender equity among students.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during

the year

2

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above**

1060

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects**

334

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

#### 1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://www.rsgc.ac.in/Documents/Forms/Reports/year%202021-22.pdf">https://www.rsgc.ac.in/Documents/Forms/Reports/year%202021-22.pdf</a>
Any additional information	<a href="#">View File</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

1575

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1538



File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

### Steps taken for advanced learners:

\*Provided advanced study material (Books, Journals).

\*Provided hands-on training in using latest apparatus and techniques in laboratories in various programmes

\*Semester toppers and university rank holders are felicitated on the Annual Day and given cash prize.

\*Motivated to set high goals for themselves and counselled to prepare for entrance and competitive examinations

### Steps taken for slow learners:

\*Efforts are made to identify the cause of their problem and appropriate solutions are worked out.

\*Teachers coordinate with parents of slow learners so that their needs can be catered to.

\*Mentor-mentee interaction keeps faculty in constant touch with students, irons out academic and personal issues, stimulates overall personality development.

\*Tutorials and remedial classes are organized.

\* Additional reading material and books in simple form is made available to increase their understanding of the subject.

\* Bilingual explanations and discussions are done in the class with the aim of reaching out to the slow learners.

\*Personal, academic and career-related counselling is given from time to time.

**\*Additional tests are conducted outside the curriculum to assess the learning ability of students.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### **2.2.2 - Student – Teacher (full-time) ratio**

Year	Number of Students	Number of Teachers
01/08/2021	1575	179

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### **2.3 - Teaching- Learning Process**

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The assessment of the learning levels of the students is done by the teachers in the classrooms during lectures and through conducting class tests, assignments, tutorials, etc., on the basis of which slow and advanced learners are identified. Specific teaching-learning methodologies oriented to the needs of such students are then discussed and implemented. Measures are taken accordingly to address the needs of students with different levels of competence. An integrated approach is followed in the classes by our faculty. The following steps are taken for advanced learners:

**\*Provided advanced study material (Books, Journals).**

**\*Provided hands-on training in using latest apparatus and techniques in laboratories in various programmes**

**\*Semester toppers and university rank holders are felicitated on the Annual Day and cash prizes are given to the students etc.**

The following steps are taken for slow learners:

**\*Efforts are made to identify the cause of their problem and**

appropriate solutions are worked out.

\*Teachers coordinate with parents of slow learners so that their needs can be catered to.

\*Mentor-mentee interaction keeps faculty in constant touch with students, irons out academic and personal issues, stimulates overall personality development etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://www.rsgc.ac.in/Academics/MentorSystem.html">https://www.rsgc.ac.in/Academics/MentorSystem.html</a>

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The college follows ICT enabled teaching in addition to the traditional classroom education. Subsequent efforts are taken by the institute to provide e-learning atmosphere in the classroom:

In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work. Rajah Serfoji Government college, being an autonomous college, encourages intensive use of ICT enabled tools including online resources for effective teaching and learning process. All the 178 teachers are using ICT tools and resources available on its campuses; They used LCD Projectors, Audio Visual Room, Language lab, Captain Murugaian Hall etc. A separate e-resources portal has been created and it is used by the teachers and students. Multimedia Projectors, Public address system, Document camera, Computers, Desktops, Laptop, Wifi , LAN connected system are also used by the faculty members of our college.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://www.rsgc.ac.in/About/Infrastructure.html">https://www.rsgc.ac.in/About/Infrastructure.html</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

177

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	No File Uploaded

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution prepares the academic calendar every year in advance. The coverage of academic calendar covers the list of examination dates, holidays, vacation dates, festivals, etc. Academic calendar provides the total effective working days available in a given semester. Then coordinator in coordination with the controller of examination prepares the time table by correlating the working days available and coverage of curriculum of the subjects. Thus the academic calendar monitors the effective delivery of the program with academic inputs. The concern faculties prepare teaching plan for their respective subjects. They are distributed among class room teaching, case studies, role play, workshops and lab session as per the subject requirements. These plans are made in advance and serve as guide for conducting sessions. The HODs check the progress of each course and ensures timely and effective completion of course in the specified time frame with perfect blend of practical and Theoretical inputs. The academic calendar of Rajah Serfoji Government College consists the dates submission PG projects, M.Phil., dissertation, M.Phil., Viva, declaration of results, issue of mark sheets, commencement of PG admission, submission of mid semester marks, end semester marks to the controller of examination.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>
<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full-time teachers against sanctioned posts during the year</b>	
<b>179</b>	
File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
<b>2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year</b>	
<b>106</b>	
File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)</b>	
<b>10</b>	
File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>2.5 - Evaluation Process and Reforms</b>	

**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year****35**

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

**2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year****1**

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination Management System (EMS) services are available to integrate all the activities in the examination branch. Client Server Technologies are used in EMS. The Pre and Post examination activities are integrated, starting from examination notifications. In the EMS, Subject Name, Subject Code and Subject Title are created. Student Name, Register Number, Course and Community are also generated. Semester Application is generated. Payment gateway is also available for the payment of various fees online by the students to make the registrations online for various services. Exam timetable is generated using EMS. The EMS is enabling the student to download the hall tickets and results online. Complete automation of examination process help in the successful execution of examination process such as monitoring of examination fee payment, examination schedule, coding and decoding of scripts, mark data entry, preparation of programme wise results etc. The IT integration has modernized the entire examination process and has speeded up the

functioning mechanism, while making the whole process more transparent. At the same time we have configured Self Service portal for all stakeholders (students and colleges principal, Departmental Heads and staff members) for smooth holding of ICT enabled examination process like Online Examination form filling up.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://rsgccoe.com/staffs.php">https://rsgccoe.com/staffs.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The College has clearly stated learning outcomes of the Programs and Courses offering in the College and the following mechanism is followed to communicate the learning outcomes to the teachers and students. Hard Copy of syllabi and Learning Outcomes are available in the college/departments for ready reference to the teachers and students and it is displayed in the college website. Learning Outcomes of the Programs and Courses are highlighted and made aware to the students in the induction programme at the beginning of the semester. The importance of the learning outcomes has been discussed and communicated to the teachers in staff meeting and IQAC meeting. At least five hours are spent by the teachers for introducing the subject to the Students. Learning Outcomes of the Programs and Courses are observed and measured periodically.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://www.rsgc.ac.in/Academics/Outcome.html">https://www.rsgc.ac.in/Academics/Outcome.html</a>

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

We are offering Under Graduate, Post Graduate and Research programs and courses under the Faculty of Arts, Commerce and Science. For these programs and courses, the college follows the curriculum

designed by the board of studies. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the college and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. After measuring attainment of POs , PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly. Subsequently, the College took care of the attainment to measure the POs, PSOs and Cos.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.rsgc.ac.in/Academics/Outcome.html">https://www.rsgc.ac.in/Academics/Outcome.html</a> <a href="#">1</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1178

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink



<https://www.rsgc.ac.in/Academics/Survey.html>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Reputation of any Higher Education institution depends vastly on the 'intellectual scholarship & research productivity', 'creativity calibre & innovation outcome', and 'venture creation & entrepreneurship promotion'. These domains of conventional, compulsive and contemporary pursuits of the college can best happen, grow and fructify with / through an appropriate forward looking Research Promotion Policy. The success of a college in attaining its objectives is greatly contingent upon the alignment of faculty members and the relevant stakeholders with all the above domains and related pursuits of research initiatives, being undertaken. Rajah Serfoji Government college wholly follows the research promotion policy of the parent university. Research committee has been constituted at the college level and it monitors the research activities of the college. It helps the researchers and research advisors for the research developmental activities.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://www.rsgc.ac.in/Documents/PhD/Regulation2020.pdf">https://www.rsgc.ac.in/Documents/PhD/Regulation2020.pdf</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

Nil

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

#### 3.2.2 - Number of teachers having research projects during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

### 3.2.3 - Number of teachers recognised as research guides

76

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Rajah Serfoji Government college provides a conducive environment for promotion of Innovation and Incubation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involve in the application of Technology for societal needs. Necessary support is provided for Documentation, Publication of Research Papers and also for obtaining patents. Awareness meets, workshops, seminars and guest lectures on

Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Product service Training is provided for creating awareness on marketing the products. College has recognized Research Centers in the departments and this would be an added advantage to the students to develop their skills. Institutional innovation centre has been created and a coordinator has been appointed to create an ecosystem for innovations and creation and transfer of knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

9

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

25

File Description	Documents
URL to the research page on HEI website	<a href="https://www.rsgc.ac.in/#">https://www.rsgc.ac.in/#</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

65

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

171

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

52

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

All the extension activities have given the participants exposure to cases of unjust deprivation and have created strong motivation for alleviation of this injustice. Apart from this the significance of clean surrounding, hygiene, sanitation in the neighborhood, garbage disposal, and sensitizing the community at large to these vital issues. All these initiatives have gone a long way in holistic development personality of the participants of these programmes. Following activities were conducted by NSS, NCC, YRC etc for sensitizing students to social issues. Blood donation camp strengthens the sense of empathy and compassion among donors and also instills in them a sense of commitment and ethical

responsibility. Programmes on women empowerment creates awareness among girl students of their condition and their rights, and among boys a sensitivity towards problems of women, leading to lessening of gender bias and patriarchal prejudices. All this leads to informed, balanced and responsible citizenship. The activities create sensitivity and understanding among students and contribute to balanced development of their personality, so that committed and ethically informed citizenship is created.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

77

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3936



File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

6

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

6

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The campus is located in 44 acres of land including 64 class rooms, 24 laboratories and 3 seminar halls. In order to implement the plans and achieve desired goal, the Institute has created adequate infrastructure in terms computer labs, library, language lab, faculty rooms and class rooms Seminar Halls with Audio Visual Facility. The whole campus has Internet facility with dedicated

lease line. The campus has well equipped playground, Hostel and mess. Institute has facilities like Xerox, Stationary store, Post office inside the campus. Institute is maintaining conducive environment for the students to achieve their dreams. Canteen and Auditorium are also available. Institute has well equipped seminar Hall with A/C and LCD, Internet facility and Audio-Video room. Institute has 2 advanced & well-equipped computer labs with latest configuration. Library is a heart of any institute. It plays vital role in enhancing the user's knowledge. Library is segmented into Reference Section, Journal Section, Reading Hall and Digital library, etc. The library has collection of Textbooks, Reference, General and Rare-books etc. The library has collection of 64804 Text Books, 2231 reference books, 15 Journals in total.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://iskooler.com/#/access/signin">https://iskooler.com/#/access/signin</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Rajah Serfoji Government College has one of the biggest sports-grounds in the Bharathidasan University. The athletic culture in the college instills health competition, sportsmanship and teamwork among students. Intensive training is imparted under expert guidance and numerous sports activities are organized every semester. On the Annual Sports Day, various tournaments and competitions are held for students and faculty. Each year, students of Rajah Serfoji Government College achieve notable distinctions and many are selected for national and state level tournaments. The college offers the following sports facilities.

- One Cricket field of radius 60m and four cricket nets (turf and cemented); one football field (100x50m), one basket ball court (28x15m), one volleyball court (18x9m) and tennis court (23.8x11m), an indoor space for table tennis and chess, 400m grass athletic track, and basic gym equipment. On an average 250 students use the sports facilities every day. The total area of the sports ground measures 8.5 acres.
- Standard quality and safe sports equipment are provided to prevent sports related injuries.

- Speed endurance resistance strength training equipment and facilities are available for students.
- Facilities like changing rooms, lockers, drinking water, medical/first aid, playing equipment/stock storage, for college team members.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.rsgc.ac.in/About/Infrastructure.html">https://www.rsgc.ac.in/About/Infrastructure.html</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

524.5

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The conventional methods and procedures adopted in the

librarymanagement system were found to be inadequate to meet the demand and requirements of the students and the research scholars. So it was decided by the college management to digitize the library management services in order to enhance the efficiency and accuracy of the delivery of services. The link to the LMS application is provided in the college web portal rsgc.ac.in. All the users are provided with user ids to sign up. Users can log in to the library portal with their login credentials. Users can search for books and journals using key words in their electronic devices. Lending and returning/renewing are carried out in the General and Department libraries. All users are provided with barcodes of their user ids. Barcode representing accession numbers are affixed in the books. The barcodes of the users and the books are scanned using scanners during library transactions. Usage reports are periodically generated or whenever there is a need for it. Management of library stock is made easy and simple. There is a marked rise in the demand for books by the users. Locating and accessing books become simple and easy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://iskooler.com/#/access/signin">https://iskooler.com/#/access/signin</a>

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

C. Any 2 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

201345

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

78

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Rajah serfoji Government college, Thanjavur has clear policy regarding Information Technology ,The college has been always in the forefront adopting technologies and providing IT enabled service to all its stakeholders .The policy provides the use of IT infrastructure and also lays down Vision and Mission of the college in making all its task IT enabled ,it also outlines a mechanism for establishing and maintaining the IT infrastructure at RSGC campus. RSGC has appropriate budgetary provision for expansion and updating its IT facilities including wifi.

##### Hardware infrastructure:

- \* Computers (194 no's)
- \* Data Centre
- \* Storage
- \* Projectors
- \* Printers

**\* Firewall Security System, internet applications**

The college has campus network and Wi-Fi facility. BSNL Fiber optic cables are available for faster and efficient connectivity. Old and outdated computers are upgraded periodically. They are either replaced or enhanced with respect to configuration. Additional computing facilities are added based on the need arising out of requirements of students, research scholars and faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Student - Computer ratio**

Number of Students	Number of Computers
4154	164

File Description	Documents
Upload any additional information	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus**

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

C. Any two of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.rsgc.ac.in/About/Infrastructure.html">https://www.rsgc.ac.in/About/Infrastructure.html</a>
List of facilities for e-content development (Data Template)	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

183

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

**Computers:** The computers are maintained using funds granted by UGC's general development assistance and funds generated from parent's teachers association. Its use is restricted to the college teachers, staff and students for all academic and examination related works. The college for proper maintenance of the computers has signed an annual maintenance contract.

**Classrooms:** Classrooms are checked bi-annually by the members of the building committee and wherever repair and restoration work is required for electrical equipment and furniture are carried out during the summer and winter breaks.: classrooms are allotted for the use of students and teachers as per the college routine and student enrolment.

**Laboratory:** The College applies for equipment grant to UGC / RUSA following the guidelines laid down in this respect. As and when grants are sanctioned it is utilised by the college, inspected by the college committee first and then designated bodies and finally the utilisation submit certificates by the college to UGC/ RUSA.

**Library:**

Library books are weeded annually and damaged books are either salvaged by re-binding them and discarded if beyond repair and replaced with new copies if necessary. New books are added every year as per requirement and availability of grants from UGC, the state government and from Library fee collected from students at the time of admission. Books that are damaged or lost by borrowers have to be replaced at the borrowers own cost.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.rsgc.ac.in/Documents/Procedure_Policies.pdf">https://www.rsgc.ac.in/Documents/Procedure_Policies.pdf</a>

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year**

4084

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year**

162

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development**

B. Any 3 of the above



**and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

File Description	Documents
Link to Institutional website	<a href="https://www.rsgc.ac.in/Documents/Club/Capacity%20Development.pdf">https://www.rsgc.ac.in/Documents/Club/Capacity%20Development.pdf</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

**300**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

30

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

247

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

3

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

12

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students with academic competencies are nominated as Class representatives and Students representative are nominated for Cultural, Sports, N.S.S, N.C.C etc. This is the form of the composition of the Student Council. Student Volunteers disseminate information from College administration and other committees to all students. They assist the teachers in planning, organizing and executing various student oriented activities. They act as mediators between students and teachers to share, discuss and Solve their problems, if any and have free access to the Principal. Students actively participate in cultural activities by promoting our customs and traditions. They take initiative in organizing events as varied and diverse as Pongal celebration, women's day celebration etc. Students also take active part in conducting Days like Traditional Day, Teacher's Day, Farewell functions and also take the responsibility of maintaining discipline on the Campus. N.S. S is one of the active units in our college that enhances the social and interpersonal skills of the students. Students are involved in planning and executing the year long activities of N.S. S including the field work.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

12

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Rajah Serfoji Government college was established with the motive to serve the society. From the very day of incorporation, the college has been trying to provide maximum facilities and welfare to its students. Hence, the alumni have been attached with the college with heart and soul. At present, in the college, the third generation is being taught which shows that lakhs of students at Graduate, Post Graduate and Doctoral level have passed out from this esteemed institution. As a result, although all the students may not directly contribute to the college's development, but the ex-students are associated in bulk with the college and are always eager and committed for its development. It is because of the mouth publicity and the alumni acting as ambassadors, that the college does not need any media advertisement for admission like other colleges in its locality do. Therefore we save 2-3 lakh per annum. There are innumerable alumni who are directly or indirectly contributing to the development of the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

#### 5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

##### Vision

1. To emerge as an Institute of Excellence in higher education.
2. To enrich, explore, enhance, experiment and excel in the higher education of our students and create opportunities to succeed.
3. To transform the lives of our students by creating and sharing knowledge to meet the global challenges.
4. To provide value-based education which would develop the younger generation to understand the finer aspects of life.
5. To act as a catalyst for positive change in the society.

##### Mission

Our mission is to educate the youth to achieve the following statements:

1. To infuse discipline as a value among students.
2. To create a creative atmosphere to the students to think out of the box and make their learning effective.

3. To encourage every student's ability to grow in his/her field of capability.
4. To develop employable skills among students
5. To promote academic excellences and encourage research activities and innovations among our students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.rsgc.ac.in/About/AboutRsgc.html">https://www.rsgc.ac.in/About/AboutRsgc.html</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Rajah Serfoji Government college has a mechanism of providing operational autonomy at various levels to ensure decentralized governance. The Principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related policies. Faculty members are given representation in various committees/cells/units. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different subcommittees nominated by the Teachers' Council :

- College Prospectus
- UG Admission Committee
- College IT Committee
- Library Development Committee
- UGC DST Project Monitoring Unit
- AISHE NIRF Data compilation Cell
- Discipline monitoring committee
- Fine Arts Committee
- Sports Committee

- Women's cell
- Canteen Monitoring Committee
- RUSA-Project Monitoring Unit
- Anti Ragging Committee

Suggestions of non-teaching staff are considered while framing policies or taking important decisions. The institution promotes the culture of participative management at the strategic level, functional level and operational level. The Principal, governing body, Teachers council and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance etc.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://www.rsgc.ac.in/Documents/AboutUs/Strategic%20Planning.pdf">https://www.rsgc.ac.in/Documents/AboutUs/Strategic%20Planning.pdf</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The salient features of the strategic plan are:

- Developing Multidisciplinary innovation ecosystem, project based learning for students.
- Publishing paper in reputed journals by faculty members and encourage students to do the same.
- Sponsoring faculty members and students to National/International level events
- Participation in Conferences
- Sign MoU with industry for training, interaction, inviting experts for interactive sessions.
- Organize Workshops/Training for Faculty/ Organizing Conferences
- Guest Lecture, Association Activities of respective

#### departments

- Industrial and Field Visits, Alumni interaction
- Purchase of Lab Equipment, Lab Accessories/Tools/Consumables, Software purchase
- Training of Non-teaching staff
- Internships and Industry based projects for students
- Apply for projects from government and non-governmental organizations like TEQIP and DST to name a few
- Efficient Teaching erudition procedure
- Effective Leadership and Participative management
- Constant Internal Quality Assurance System
- Ensuring effective governance
- Student's Overall Development through Participation
- Employees Advancement & Welfare
- Escalating Placements
- Proper Discipline
- Women/Student/Faculty Grievance
- Encouragement of Budding Entrepreneurs
- Constant Growth in Research and Development
- Boosting Internal Revenue Generation
- Alumni Interaction and Outreach activities
- Mounting Physical Infrastructure

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.rsgc.ac.in/Documents/AboutUs/Strategic%20Planning.pdf">https://www.rsgc.ac.in/Documents/AboutUs/Strategic%20Planning.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Organizational setup of the institution is inclusive of all the human resources that activate the functioning of the institution. The organizational structure of the college is divided into two main classifications viz Administration and Academic structures. The hierarchical order of the first division is the Ministry of Education, Directorate of Collegiate Education, Regional Joint Directorate(Dharmapuri) and the Principal. The following statutory bodies are constituted as per UGC guidelines for the effective functions of autonomy. The Principal is the superior authority who delegates the authority into two channels. The first one is



administrative side in which Bursar heads the office followed by the Superintendent and then by Assistant and his crew. On the other hand, second one is the academic side in which the Heads of the Department function under the principal. The heads are followed by the other faculty members adhering to seniority. Head of the Department is not a post but it is a designation. Member by virtue of his seniority occupies the position.

Governing Council

Academic Council

Finance Committee

Staff Council

Academic Council

Head of the Department:

Office

Decisions are implemented by a team comprising of Bursar, Superintendent, Assistants, Junior Assistants and other lower grade staff.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://www.rsgc.ac.in/About/AboutRsgc.html">https://www.rsgc.ac.in/About/AboutRsgc.html</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

#### WELFARE MEASURES FOR TEACHING STAFF AND NON TEACHING STAFF

1. Employees Provident Fund as per PF rules
2. Encouragement faculty for doing part time Ph.D
3. Medi claim-Health Insurance
4. Maternity Leave
5. Medical leave
6. 24 hour power back-up (100%)
7. Wi-Fi facility.
8. Workspace
9. Computing facility
10. Canteen
11. Identity cards
12. Sports facilities
13. Post office in the campus
14. Water Purification Plant in Campus
15. Security in Service

16. Staff Co-Operative thrift Society

17. Co-operative society store

18. Festival Advance to Teaching and Non-Teaching Staff etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

85

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

Rajah Serfoji Government college is an autonomous institution. All vouchers are audited by Accountants General (AG), Government of Tamilnadu every year. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The same process is being followed for the last five years. The accounts of the college are audited by chartered accountant regularly as per the government rules. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the Government.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

## 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Our resource mobilization policy and procedures are as follows:

1. The institution set up a UGC Committees per the directions of the UGC given in the XII Plan.
2. The UGC Committee, in close coordination with the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.
3. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.
4. The College Development Committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.
5. Regular internal audits from the Chartered Accountant and external audits from the government make sure that the mobilization of the resources is being done properly .
6. The time-table committee looks after the proper utilization of classrooms and laboratories.
7. The Library Advisory Committee takes care that the resources in library are utilized optimally.
8. Botanical garden (Kurungadugal) is maintained by Rotary club of Thanjavur
9. Campus cleanness and its utilization is monitored by NSS
10. To ensure the optimum utilization of resources, the Principal issues directions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://www.rsgc.ac.in/Documents/AboutUs/Strategic%20Planning.pdf">https://www.rsgc.ac.in/Documents/AboutUs/Strategic%20Planning.pdf</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

- Utilizing online platform for teaching -learning process.
- Collecting the academic/ non academic data from the departments through online mode.
- Quality checking at various levels and implementation of quality enhancement protocols.
- Conducting Online Induction Programme for the fresher
- To encourage the faculty members who contribute towards publication in web of science/ scopus/ UGC CARE
- Formation of Research advisory committee and conducting
- Conducting Webinar meeting of Various cells through online mode and offline mode
- NIRF Ranking (2020) Analysis
- Review of Teaching and learning methods
- Data collection across the college for IQAC through online.
- Conduct of meeting of Various cells and initiation of various programme through online mode and offline mode
- Conducting corona test in college campus
- Conduct of national polio camp in the college
- Review of Teaching learning methods by IQAC
- Awareness of Swayam Programme among the Postgraduate students
- Augmentation of Academic Infrastructure like seminar Halls, Audio visual room, class rooms etc.
- College Campus Cleaning
- Old Students Alumni Function and involving them for the development of the college.
- Celebration of women's day
- IQAC-Research Methodology Programme
- Review of student support programmes and Placement of students
- AQAR submission

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.rsgc.ac.in/Iqac/Reports.html">https://www.rsgc.ac.in/Iqac/Reports.html</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation

and learning outcomes at periodic intervals through its IQAC as per norms

- The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.
- The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.
- Admission to various programmes, examination schedule and declaration of results are notified in the Academic Calendar.
- All students are provided with the Student Diary that provides all details relevant for students.
- Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.
- The HOD's and the Discipline Committee members make random visits to ensure smooth functioning of classes.
- Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.
- Feedback from students is also taken individually by teachers for their respective courses through IQAC.
- Feedback is properly analyzed and shared with the Principal, HODs and individual faculty members.
- The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.rsgc.ac.in/Iqac/Reports.html">https://www.rsgc.ac.in/Iqac/Reports.html</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**B. Any 3 of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://www.rsgc.ac.in/Iqac/Reports.html">https://www.rsgc.ac.in/Iqac/Reports.html</a>
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

24 hour CCTV surveillance is maintained in the college. It helps to keep a check on antisocial activities. Students and other employees in the college too remain cautious about the surveillance. Discipline is also maintained and it also provides a sense of security to the students and even their guardians. Students wear identity cards at all times to ensure their identity. The institution takes good care of the students in every aspect. For security of the girls in the college campus and to restrict unwanted entry, proper boundary wall with fencing have been constructed. A well-equipped common room is available for the girls. There is a Discipline Committee in the institution to take care of safety and security of the students. A Women Grievance Cell also plays role actively to address the issues of all the female students in the college. Cell also actively work on this issue outside campus also. Faculty advisors are assigned the responsibility of mentoring and counselling of the students boys and girls both. Each faculty advisor looks after the matters of a group of 25-30 students. The female faculty members, staff and students are informed about various laws and rights available for their empowerment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.rsgc.ac.in/Cells/WomenCell.html">https://www.rsgc.ac.in/Cells/WomenCell.html</a>

#### 7.1.2 - The Institution has facilities for

C. Any 2 of the above



**alternate sources of energy and energy conservation: Solar energy      Biogas plant  
Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Rajah Serfoji Government college has a clear established waste management system and is displayed in the campus for better awareness to all the stake holders. The effective waste management system implemented with the support of students, staff, cleaning staff, and with defined procedures. The Campus maintains a Green atmosphere with trees and other organic cultivations. It also reduces the soil erosion at the campus. The e-waste is limited in the campus by maintaining as own repair centre for computer and computer-based items. The computer maintenance and repair is centralized for better coordination and all the repair or non-operating complaints are streamlined through google forms and the report of the repair service is monitored.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

#### 7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).**

**Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. This establishes positive interaction among people of different racial and cultural backgrounds. There are different grievance Redressal cells in the institute like Student**

Grievance Redressal cell, Anti Ragging cell which deal with grievances without considering anyone's racial or cultural background. Institute has code of ethics for students and a separate code of ethics for teachers and other employees, which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities. We believe in unity in diversity that is why our students respect the different religion, language and culture. We feel the college is our second home and all faculties like a family member. Our students also celebrate the different festivals with joy and enthusiasm, which help them to implant the social and religious harmony. To represent Tamil culture, Pongal is celebrated in our campus. This creates the inclusive environment in the college and society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Constitutional obligations about values, rights, duties and responsibilities of citizens are the core structure of the nation. Every individual should realize, recognize and follow these convergent factors. It is necessary to sensitize the students and employees towards these obligations because they are playing a vital role in the national development. Our institution planned and implements these constitutional obligations in various levels to both students and employees by organizing different events and programmes. Framing Course syllabi: Institution offered course papers like Value education and Gender studies, thus the students to realize the national, social, cultural, economical values and rights. Gender studies explored the equality of both genders and their responsibilities to the constitutional integrity. Seminars and Invited Lectures: Seminars and Invited lectures on human rights, public health, etc. stimulate the student and employee duties and responsibilities. The employees and students are encouraged by getting the special speeches delivered by senior faculty or invited guests. Republic day and Independence Day celebrated with eminent speech from Principal and other staff members about freedom fighters.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Rajah Serfoji Government College feels swollen with pride to celebrate national festivals, celebrate birth and observe death anniversaries of great personalities /national leaders / freedom fighters / philosophers and scientists. Important national days and festivals are celebrated in college with participants of students, faculty members non-teaching staff and administrative staff.Independence Day and republic day are celebrated in a splendid manner in front of administrative building with the march past of NSS and NCC. The college celebrates Voter's Day, Women's Day, Geneva Convention Day, International Yoga Day and International anti-drug and anti-trafficking day. National science day, Aayutha pooja, Saraswathi Pooja, Pongal Christmas are celebrated in a impressive**

manner. The main focuses of these programmes are promotion of consciousness of communal harmony, respect for national pride, reverence to leaders, and commitment of imbibing qualities and valuing sacrifices of leaders, and inculcation among the students to spread the message of importance of our national rich heritage and the nation building process through soft-power and hard power capacity building.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Best Practice: Digitalization of Library

#### 1. Objectives of the Practice

- To enhance the level of accession to books by the users- students, Research Scholars and Teachers.
- To make the library transactions efficient, the fast and simple.
- To maximize the operational feasibility of library catalogue by incorporating multiple search options.
- To improve the accuracy of accounting and handling of library stock.

### Best Practice: 2. Green and Clean Campus

#### 2. Objectives of the Practice:

- To create awareness and social obligation relating to environment protection and its maintenance.
- Making campus clean and plastic free and other hazardous free substances.
- To transform the students physically fit, mentally alert and emotionally balanced.
- To integrate yoga, meditation, sports and cultural activities

for the comprehensive educational experience.

- To train the students to adapt themselves for the changing environment and social scenario.
- To fill the gap between professional knowledge and social life.
- To enable the students to obtain will power and mental strength through meditation utilizing the facility that the campus provides as an integral part of education.
- To develop the personality of the students in terms of intellectual, physical and mental wellbeing.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.rsgc.ac.in/Documents/Institutional_Best_Practices.pdf">https://www.rsgc.ac.in/Documents/Institutional_Best_Practices.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Rajah Serfoji Government college has always given priority to the education of underprivileged students from rural area to empower them. The institution stresses on Outreach programmes and inculcates in its students an awareness of the value of a holistic education and empathy for the less privileged sections of society. Social service is a compulsory component for all students. An active NSS and Social Service Cell organize outreach programmes for the student community. The Vision of the college is fulfilled through a safe and positive environment to learn and grow. All the members of the college, which includes the principal, teaching faculty, nonteaching staff and students, experience a secured environment. The interest of all stake holders are safe guarded through strict implementation of the policies related to admission, recruitment of teaching and non-teaching staff, reservation policies, enabling environment to differently-abled students and systematic accomplishment of academic and administrative responsibilities. Newly admitted students/scholars are given orientation programmes. Skill Development programmes are conducted to encourage the students to undertake competitive examinations. Common facilities are upgraded to add latent value to the student-life which includes Placement Cell, Anti Ragging cell, students redressal cell etc.

File Description	Documents
Appropriate link in the institutional website	<a href="https://www.rsgc.ac.in/About/Distinctiveness.html">https://www.rsgc.ac.in/About/Distinctiveness.html</a>
Any other relevant information	No File Uploaded

## 7.3.2 - Plan of action for the next academic year

To create Online Student Attendance System.

To Construct of more number of Class Room.

To equip and orient the teaching faculties by sending them for UGC Sponsored refresher and orientation programmes.

To enhance research culture on motivating more numbers of teaching staff to enroll in PhD Program

To Start Anti drug club to avoid drug usages in the campus and create awareness among the students.

To start Institutional Innovation Centre.

Beautification of college campus by Alumni Association, NSS and NCC.

Giving more importance to sports and cultural activities.

To generate semester Application Using EMS Automation.

To conduct a webinar on covid-19 pre & post pandemic life saving awareness programme.

To conduct a Webinar on Cyber Crime and its Prevention and Induction programme for first year students.

Financial Audit by TN Government and C.A., Academic audit by Academicians & Green Audit by concerning experts .

Workshop for students on skill development Programme .

Awareness programme on Entrepreneurship for Students .

Proposal for financial assistance to the Government department/Societies for organization of seminars .



More ICT enabled class-rooms.

Preparing for NAAC -4 Cycle.

To organize variety of co-curricular activities for holistic development of student in present competitive world.